

MRS. MILLER'S CLASSROOM RULES & PROCEDURES

ROOM 505

Procedures for Entering the Classroom

1. Enter the classroom quietly.
2. Take your assigned seat and complete the activity given to you while I am taking attendance.

Tardies

You are late to class if you are not inside the classroom when the bell rings.

Unexcused tardies lose participation points as well as receive detention after 4 unexcused tardies. Detention will be on Thursdays from 7:30 – 8 a.m.

If You Are Absent

It is your responsibility to make-up any assignments or tests in a timely manner when you return from an absence. Students have two days for each day missed to make up the test or assignment. **LATE ASSIGNMENTS RECEIVE HALF CREDIT.**

If you need to make-up a test, you must make arrangements with me during the last 5 minutes of class.

Assignments:

Written assignments are expected to be completed by the student independently unless the instructor has indicated the assignment is a small group or partner activity. Homework assignments are to be completed by the student independently. See the student handbook which also addresses academic integrity.

Test or Quiz Taking on iPad

The iPad will be flat on your table when taking a test or quiz to prevent cheating. **If you are on any screen other than the test or the quiz, you will receive a zero.**

When We Have a Visitor

When we have someone come into our classroom who is not part of our class (teacher, administrator, student, parent), you are expected to follow the same classroom rules and procedures. You are expected to be polite to the visitor and give him/her your full attention.

NO BACKPACKS/KNAPSACKS ARE ALLOWED IN THE CLASSROOM.

NO FOOD OR BEVERAGES (EXCEPT WATER) ARE ALLOWED IN CLASSROOM.